

DLA Executive Board Meeting Minutes  
March 11, 2009

Attended: Rebecca Knight (chair), Paul Anderson, Julie Brewer, Peggy Dillner, Barb Fitzpatrick, Michael Gutierrez, Lynn Haines, Terri Jones, Beth Kloetzer, Patti Langley, Carol Rudisell, Hilary Welliver

Minutes

Minutes from the previous Executive Board meeting on January 14, 2009 were not available to be approved.

Treasurers Report

Michael Gutierrez, Treasurer, presented a report of DLA Accounts 2008-2009 broken out by quarters. The report is attached.

Emerging Leaders Program

The board approved travel funding of \$1,000 total for an early career librarian working in Delaware to participate in the 2010 ALA Emerging Leader Program comprised of in-person leadership development and service opportunities at the 2010 ALA Midwinter Meeting and the 2010 ALA Annual Conference, along with related learning and service contributions between the two national conferences. In addition, DLA will pay for full conference registration at the 2010 DLA Annual Conference for the program participant. Details of the proposed DLA participation in the ALA Emerging Leaders Program appear in an email from Julie Brewer to the Executive Board dated March 10, 2009 and are attached.

Conference Planning

Peggy Dillner, Chair, Conference Planning Committee is pleased with the evening-only conference to be held Thursday, May 7 from 5:00 – 9:00. Dr. Pier M. Forni, the **featured speaker**, comes highly recommended (and was one of our keynote possibilities for a full day conference).

Following the division meetings and the DLA annual meeting, attendees will participate in a **World Café**. We have engaged Dr. William McGowan, UD Extension Service, who is a trained facilitator and familiar with World Cafes. Dr. McGowan will train four (or more) facilitators to staff each table to keep focused conversation on “Meeting Our Standards of Service in a Fiscally Challenging Time.” All those in attendance will be encouraged to move from one table to another (each focused on a different focus – school libraries, children’s services, public libraries, academic/special libraries). All ideas will be written on a paper-covered table and tabulated after the conference to be placed on our web page. Each division (or anyone interested) should email Peggy ([mpd@udel.edu](mailto:mpd@udel.edu)) indicating interest in the facilitator training to be held within the next six weeks. A date, time, and place will be establishing once we have a list of those interested. All division presidents were asked to promote the conference in their normal communication avenues. Registration and additional information is available on the DLA web site <http://www2.lib.udel.edu/dla/>

Continuing Education

The report sent to Rebecca prior to the meeting from Susan LaValley, Chair, Continuing Education Committee is attached.

### Handbook & Bylaws

Crystal Shumate, Chair, Handbook & Bylaws Committee notified Rebecca prior to the meeting that a draft of revisions will be sent to members of the Board.

### Long Range Planning

The report presented by Paul Anderson, Chair, Long Range Planning Committee is attached.

### Membership

Julie Brewer, Chair, Membership Committee presented a profile of membership which is attached to the minutes. The current membership is 146 which is a little behind last year's total at this time, but not a concern since some people have indicated that they have very recently mailed their renewals. Expressions of committee interest were sent to board members and committee chairs on March 10, 2009. The list of volunteers looks good and may provide opportunity for future leadership development for DLA.

### Nominating

Rebecca reported that Suzanne Smith, Chair, Nominating Committee is working to identify candidates to run for the offices of Vice President and Secretary in the coming election. Michael noted his term as Treasurer also ends.

### Legislative Action

Jim McCloskey, Co-Chair, Legislative Action Committee sent a report to Rebecca prior to the meeting. DLA Legislative Action Day is Wednesday, April 29, 2009. "Save the Date" flyers were sent to legislators. Revisions have been made to the registration form and cover letter. He has requested address labels from Division of Libraries. The list will include names of those who participated in Library Summit. Cathy Wojewodzki is pursuing a morning session speaker. The proposed theme is "What do legislators really listen to when advocates come calling?" The Board affirmed that expenses for the morning "coffee hour" and catered lunch will be covered by DLA.

### Public Relations

No report from the Public Relations Committee was presented. A press release announcing scholarship recipients will be needed in the future.

### Scholarships, Awards, and Citations

The board approved the following awards: P.J. Grier and Tom Weaver for Distinguished Librarian Citation. Sarika Jagtiana for Media Award. Dave Burdash for Life Member

Draft minutes prepared by Julie Brewer  
3/23/2009

### Attachments:

Treasurer's report  
March 10, 2009 email regarding Emerging Leaders Program  
Continuing Education Committee report  
Long Range Planning Committee report  
Membership profile